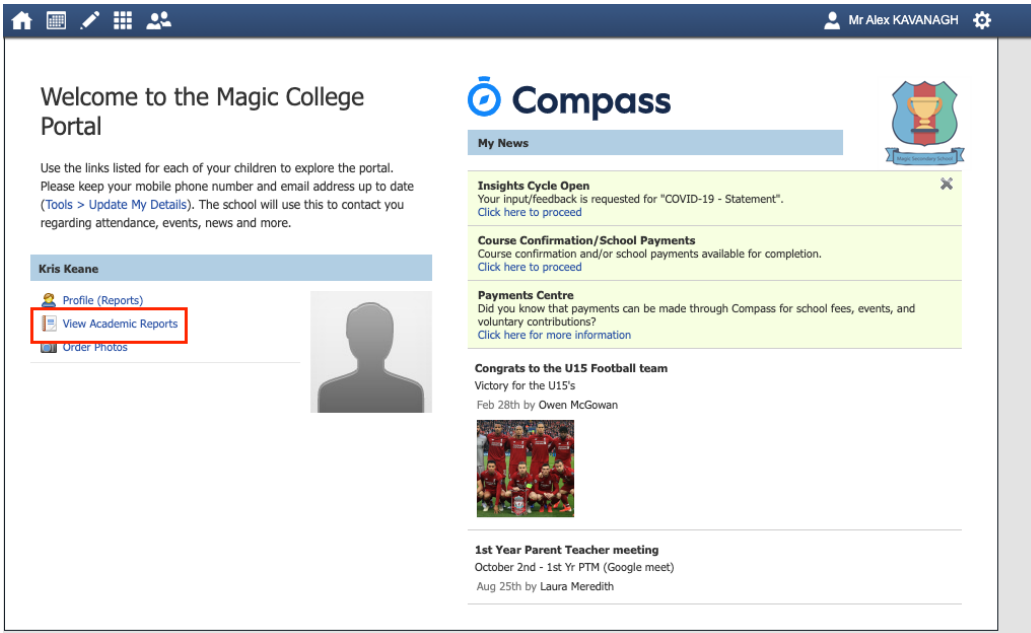




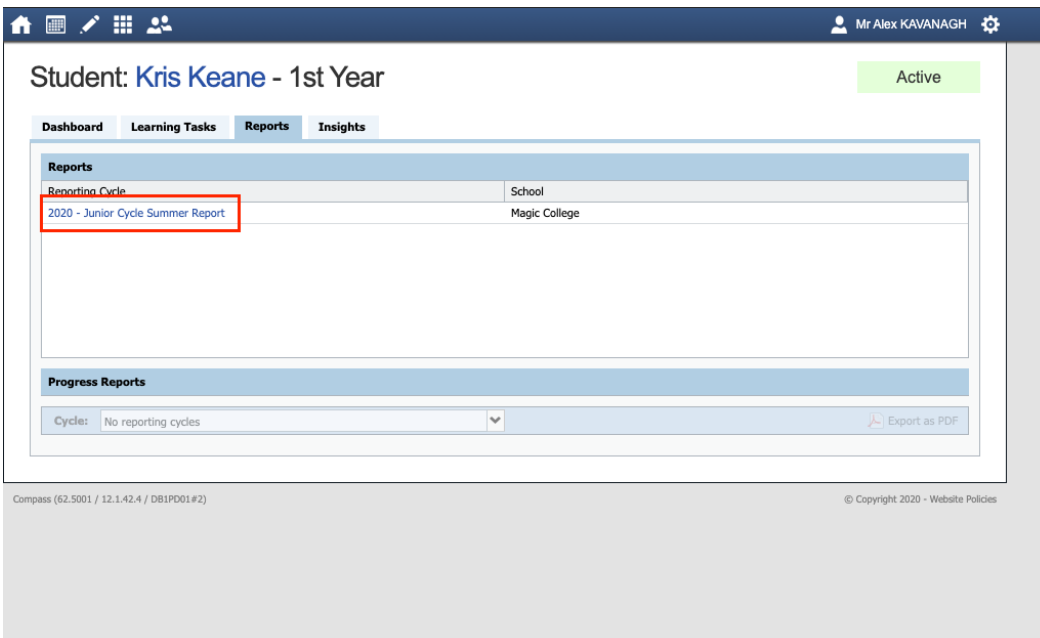
How Parents Can View Their Child's Reports In Compass

To view a child's report on a PC, follow the steps in the screenshots below, taken from our test Compass portal.

Below is the screen you will see when you first log in to Compass. Your child/children will be displayed in the bottom left-hand corner. Click on 'View Academic Reports', highlighted below.

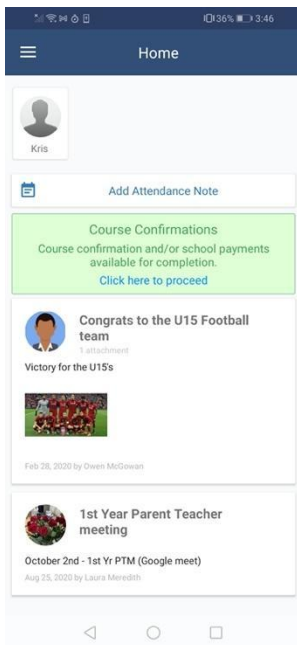


You will then be taken to the below page, which is in the 'reports' tab of the student's personal profile. Click on the title of the report itself, and this will download a PDF copy of it to your device.



To view a child's report on the Compass app, follow the steps in the screenshots below.

Below is the homepage when you log in to the app. Click on your child's name, which will this time be displayed in the top left-hand corner.



You will then be taken to your child's personal profile. Click over to the 'Reports' tab. You will see in here a list of all reports your child has within Compass, and can click the download button on the right of the report title (the downward arrow over a line) on any one of them to download a PDF version of it to your device for viewing.

